



Job Title: Rural Waste Management & Backhaul Specialist

Internal Classification: Environmental Scientist Level II/III

FTE: Fulltime (40 hr/week), 20 - 39 hours may be possible.

Full-time. Part-time may be available.

Location: Anchorage or Bethel. Other rural locations in the state are possible dependent on broadband access and travel logistics entailed.

FLSA Status: Level V Exempt, Levels I - IV are non-exempt.

Reports to: Executive Director

Summary of Position: This position performs technical assistance and training in the field of rural waste, backhaul, and environmental program management. This position time is split -- 1. Rural Alaska Technical Assistance & Training Program and 2. Backhaul Alaska Program.

Primary Responsibilities & Duties:

Rural Alaska Technical Assistance & Training Program

- Works along with other Zender staff in providing training and technical assistance to rural Alaska Environmental Program staff in areas related to the unique waste management circumstances of rural Alaska, including local program capacity development such as education & outreach, budgeting, and EPA IGAP grant management & workplan tracking.
- Provides technical assistance to rural communities in related areas within the capability of the individual such as traditional ecological knowledge, air quality, water quality, ecological monitoring programs, and/or public health.

Backhaul Alaska Program

- Works with Backhaul Alaska Program staff and the Solid Waste Alaska Taskforce to carry out Backhaul Alaska program work. We anticipate training will be necessary for these duties, but familiarity with backhaul implementation and planning is assumed. Duties might include but are not limited to assisting the Statewide Coordinator in communicating and coordinating with Backhaul Alaska communities, supply procurement & distribution, community waste inventory assistance, backhaul training (some components), spreadsheet updating, app training. Potential for on-site backhaul assistance & training.
- Works to develop the Backhaul Alaska Program in the YK Delta Region in a manner that will best serve the area's villages and best leverages and interfaces with existing opportunities and resources of regional and local entities. This part of the work is



primarily policy and communications related. Duties include but are not limited to regular communication with regional and Bethel stakeholders, assessment of local village needs and desires, planning stakeholder meetings, advising SWAT, and potentially forming and facilitating a Regional Backhaul Alaska Committee or other local strategy conceived and approved by regional & local stakeholders.

- On-site travel is expected. Frequency will vary depending on FTE and expertise. Expect a minimum of two village trips of one to three nights each, and 3 - 6 daytime trips to Bethel. Travel can generally be planned around the employee's schedule, assuming the date and arrangements are acceptable to the host village.

Additional Responsibilities & Duties:

We are a small office and while working independently you will be called upon to assist other staff in performing various office functions, depending on your own workload. Likewise, other staff will assist you should your workload temporarily become difficult.

Background, Skills & Abilities Required:

- MS Excel, MS Word proficiency
- Minimum 5 years of experience in related field, preferably in, or working with, rural Alaska
- Substantive familiarity with Rural Alaska stakeholder entities and general missions and responsibilities.
- Yup'ik language familiarity, fluency preferred.
- Ability to take and give direction gracefully
- Good communication skills
- Good organization skills

Highly desirable, but not required:

- Rural Alaska Native Village life experience is highly desirable
- Social Media Marketing experience is highly desirable.
- IGAP Program experience is highly desirable

Preferable, but not required:

- Knowledge of tribal sovereignty and experience working with tribes
- ACCESS or other database experience
- Experience in using software programs useful in education & outreach or project management data management
- Experience and proficiency in additional environmental or public health fields
- Academic research experience, including published articles and conference proceedings

Core Competencies: Ability to work as a team, ability to problem solve, ability to work unsupervised, ability to work under deadlines, ability for patience, ability to interact with individuals at various levels, ability to represent the Group professionally, ability to work effectively over the phone & email, ability to multi-task.



Zender Environmental Health and Research Group

<http://www.zendergroup.org>

Tel: 907-277-2111

Fax: 1-877-335-6780

400 D St. Suite 200, Anchorage AK 99501

Physical demands and location: Primarily an office position, with some training activities. If residing in Anchorage or nearby road system communities within 50 mile radius -- primarily an office position. Telecommuting is possible, but some regular office hours will be required. We take pride in providing rural Alaska employment opportunities and will be supportive of applicants desiring to remain in rural Alaska while working here. In this case, the job is primarily by telecommute with approximately quarterly travel to Anchorage, in addition to that stated for the job position itself.

Work environment: Downtown office, baby-friendly, people-friendly, casual dress.

Notes: *This organization is an at-will employer.*

Benefits: Generous personal leave & holiday pay, annual COLA

Salary: Competitive, depends on experience and hire level

Application Instructions: Email or fax resume and letter of interest to Simone Sebalo, Deputy Director, email: ssebalo@zendergroup.org or fax: 877 335 6780. Please do not hand-deliver.

Position open until filled

Position funded by an Equal Opportunity Program. Discrimination is prohibited by Federal law. Complaints of discrimination may be filed with

Cynthia Darden, Assistant Director,
Office of Civil Rights- Mailcode 1201A
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460-0001.